



Business English



Application

jobs - job adverts - letters of application - CV - job interviews



First steps

on the phone - small talk - cultural differences - business letters



Meetings

writing the agenda - writing the minutes - taking part in a discussion



Using AI

How to use AI in the business context

Leistungsbewertung

2 Arbeiten

MüPrü

Arbeitsformen

Gruppenarbeit

Rollenspiele

Simulationen

extreme Prüfung

